

## Erasmus Student Work Placement in the UK

| EMPLOYER INFORMATION                        |   |
|---|---|
| Name of organisation                        | Enlightenment Productions   |
| Address inc post code                       | 73 old London Road, Kingston Upon Thames KT2 6ND UK   |
| Telephone                                   | 020 8546 8819   |
| Fax   |   |
| E-mail                                      | info@enlightenment-productions.com  |
| Website                                     | www.enlightenment-productions.com   |
| Number of employees                         | 4   |
| Short description of the company            | Small independent company that has made three Films, I Can't Think Straight, The World Unseen and The House of Tomorrow.<br><br>Also in the process of two new feature films. |
| CONTACT DETAILS                             |   |
| Contact person for this placement           | Hanan Kattan  |
| Department and designation / job title      | Internship  |
| Direct telephone number                     | 020 8546 8819   |
| E-mail address                              | hanan@enlightenment-productions.com   |
| Application Procedure                       |   |
| Who to apply to (including contact details) |   |
| Deadline for applications                   |   |
| Application process                         |   |
| Other                                       |   |

Please provide as much information on the placement as possible – too much information is better than not enough!

| PLACEMENT INFORMATION                                     |  |
|---|--|
| Department / Function                                     | Enlightenment productions  |
| Description of activities                                 | Video Editing, Graphic Design, general Admin, Marketing Research   |
| Location  | Office in Kingston upon Thames   |
| Start Date  | Immediately  |
| Duration  | Minimum three months   |
| Working hours per week                                    | 40   |
| Accommodation (please select)                             | <input type="checkbox"/> Accommodation will be provided<br><input type="checkbox"/> We can assist with finding accommodation<br><input checked="" type="checkbox"/> Student to make own arrangements |
| Details of financial and “in kind” support to be provided |  |
| Other   |  |

| COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS |  |
|---|--|
| Languages and level of competence required      | Good Level of English (written and spoken)   |
| Computer skills and level of skills required    | Good knowledge of the office packages, MAC and windows operating system, Final Cut |
| Drivers license                                 | Not Required   |
| Other   |  |

| INFORMATION PROVIDED BY |                                   |
|-------------------------|-----------------------------------|
| Name                    | Eleonora Manfredi                 |
| Department / Function   | Office manager                    |
| E-mail address          | ela@enlightenment-productions.com |
| Phone number(s)         | 020 8546 8819                     |
| Date                    | 22/01/2013                        |

Please return this form by email to [erasmus@britishcouncil.org](mailto:erasmus@britishcouncil.org)